

## CITY-COUNTY BOARD OF HEALTH MINUTES

### Special Board Meeting

Feb. 11, 2015

- PRESENT:** Sharon Buhr, Chair  
Dr. James Buhr, Secretary
- Tom Overn, Vice Chair  
Cindy Schwehr
- ABSENT:** Madeline Luke
- ALSO PRESENT:** Theresa Will, RN, Director  
Bobbi Hepper Olson, Hepper Olson Architect (via phone)  
Tom Gentzkow, Trio Environmental Consulting (via phone)  
Ben Davis, Hepper Olson Architect  
Angie Martin, Office Manager
- CALL TO ORDER:** Meeting was called to order at 4:43 p.m. by Sharon Buhr, Chair, in the County Commission room in the Barnes County Courthouse.
- AGENDA:** Agenda approved as printed.
- OLD BUSINESS:** New building/renovations: The topic of this meeting is in regards to the asbestos found in the tunnel/crawl space area of the new building. Will stated that a new development regarding potential funding to mitigate the asbestos may have been found. The grant possibility discussed at the Feb. 6, 2015 meeting fell through, but a Brownfield grant through NDDoH was discovered by Will (state dollars, not federal). She has been in communication with Derek Hall in the Waste Management Division, and he and his superior felt this asbestos removal project fit the criteria to apply for a grant. Theresa, Vicki Rosenau and Becky Kratz worked on the application and sent it in Monday. Hall stated that he needs the actual report from Trio Environmental Consulting regarding asbestos test results in tunnel before he can do anything. Gentzkow said that the asbestos in the building is all homogenous. NDDoH needs to have a Phase 2 report (map/drawing of where asbestos is located in tunnel) completed in order for the state to pay for the mitigation – they will pay for the testing and report time, but it will take a lot longer if they do it, as they need to issue an RFP, etc., than if we pay for it ourselves. It will probably be about \$1,000 to get the report done. If we can get it to NDDoH early next week, it will probably still be about 2-3 weeks after they get that report, then they have to issue their own RFP and they take control of the mitigation project. They hire who they determine should do the work. This will slow down the remodeling completion date, likely 3-6 weeks, but it could be longer. The asbestos is wrapped around natural gas pipes. Wick Construction would still be able finish most of the other remodeling on the main floor – just not the flooring in the areas affected by the tunnel issue.
- Bobbi Hepper Olson, architect, and Tom Gentzkow (Trio Consulting) joined the meeting by phone. Gentzkow will take specific samples (protocol is usually 3 samples) in tunnel. Sharon recommended that Gentzkow talk directly to Derek Hall for specific requirements. Bobbi and Tom will contact Hall Thursday morning. Sample evaluation could be ready by late Friday afternoon (Feb. 13). Gentzkow could have everything ready for Hall's review by noon on Monday (Feb. 16). Theresa thought the state will issue their own RFPs and not use those bids received by Gentzkow. Bobbi and Gentzkow will discuss this with Hall. Gentzkow stated he will charge \$800 for the report/samples/floor plan. Overn questioned if CCHD would need to pay 10% to the architect for this piece.

Bobbi said CCHD was basically handling this issue on its own, so there won't be the 10% architect's fee for this piece.

Dr. Buhr made a motion to approve \$800 for Trio Environmental Consulting's fee and make application to the state to remove all the asbestos from the tunnel area. Second by Overn. Unanimous vote, motion carried.

*(Hepper Olson, Ben Davis and Gentzkow left the meeting at this point.)*

Will put together a timeline review of the building project to date. Purchase agreement with First Community Credit Union specifically stated that CCHD was buying the building "as is." Asbestos testing could not be completed until we bought the building, so there was no way to have known where any asbestos was potentially located prior to purchase. Board expressed thanks to Will and staff for work finding grant funding for asbestos mitigation.

Board briefly reviewed Assessment of Cash Reserve Through March 2015. CCHD should have nearly \$300,000 in cash reserve when building project is completed.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 5:17 p.m. The next regular monthly meeting will be **Thursday, Feb. 19, 2015 at 3:30 p.m.** in the Commission room (note date change).

Respectfully submitted,

Dr. James Buhr, Secretary